

CERTIFICATION OF RECOVERED STOLEN VEHICLE

Purpose: Use this form to record that a stolen vehicle has been recovered, the percent of damage and the estimated cost of repair.

Instructions: The Department of Motor Vehicles cannot process this form until the stolen vehicle is reported as recovered to the law enforcement agency that initiated the original report. Print (in ink) or type all information requested. Send this completed form to Titles and Registration at the above address after the report has been made.

INSURANCE COMPANY INFORMATION			
INSURANCE COMPANY NAME		TELEPHONE NUMBER ()	INSURANCE COMPANY CODE NUMBER
ADDRESS		CITY	STATE ZIP CODE

RECOVERED STOLEN VEHICLE INFORMATION				
VEHICLE IDENTIFICATION NUMBER (VIN)	YEAR	VEHICLE MAKE	ODOMETER READING	ODOMETER BRAND

Check block A or block B.

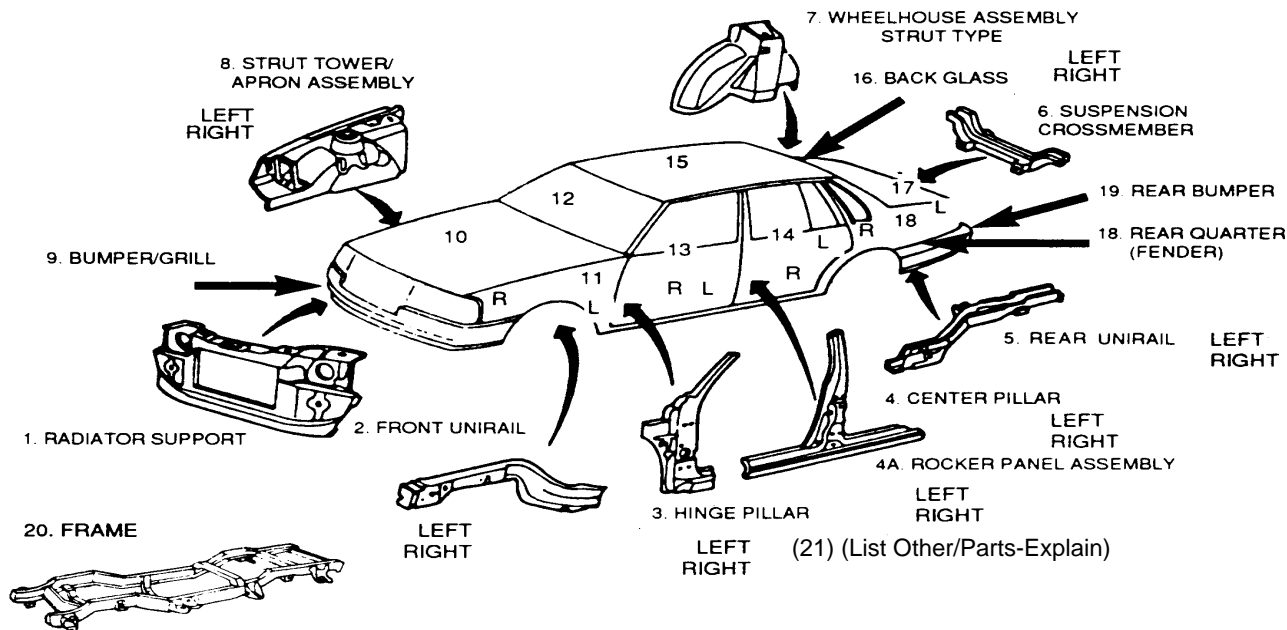
A ☐ Late Model Vehicle B ☐ Other than Late Model Vehicle

Check to indicate vehicle condition.

1. ☐ Non-repairable - Damaged more than 90%
Actual Cash Value \$ _____ Est. Cost of Repair \$ _____ % of Damage _____
2. ☐ Salvage - 76% to 90% of damage – Branded "Salvage Rebuilt" if rebuilt
Actual Cash Value \$ _____ Est. Cost of Repair \$ _____ % of Damage _____
3. ☐ Salvage - 75% or less of damage – Branded "Repaired" if repaired
Actual Cash Value \$ _____ Est. Cost of Repair \$ _____ % of Damage _____
4. ☐ Title - Requested by insurance company (other than late model vehicle only) or No Damage
5. ☐ Water Damage (\$1000 or more)

DESCRIPTION OF DAMAGE

Circle the number, and where appropriate left or right, to indicate damaged area.



CERTIFICATION

I certify that the vehicle described above has been recovered and that the estimated cost of repair and percent of damage is as indicated.

INSURANCE COMPANY REPRESENTATIVE NAME (print)	SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE	DATE (mm/dd/yyyy)
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INSTRUCTIONS FOR CERTIFICATION OF RECOVERED STOLEN VEHICLE

NOTE: BEFORE DMV CAN PROCESS THIS FORM, THE STOLEN VEHICLE MUST BE REPORTED AS "RECOVERED" TO THE LAW ENFORCEMENT AGENCY THAT INITIATED THE ORIGINAL REPORT.

Instructions for completion of the Certification of Recovered Stolen Vehicle are given below. Each paragraph corresponds to an item/section shown on the form (front side).

INSURANCE COMPANY NAME: Print the name of the insurance company that has acquired the recovered stolen vehicle.

TELEPHONE NUMBER OF REPRESENTATIVE: Print the telephone number (including area code, telephone number and extension) of the representative handling the recovered stolen vehicle indicated below.

INSURANCE COMPANY CODE NUMBER: Print the four digit code number assigned to your insurance company location. This will ensure that any follow up correspondence is sent to your local office instead of the headquarters office.

ADDRESS: Print the street/rural address of the insurance company branch office handling the recovered stolen vehicle indicated below.

CITY/STATE/ZIP CODE: Print the name of the city, abbreviation for the state and zip code in which the insurance company is located.

VEHICLE IDENTIFICATION NUMBER (VIN): Print the vehicle Identification Number for the recovered stolen vehicle. No VIN should be more than 17 digits. Place one digit in each space.

YEAR: Print the model year of the recovered stolen vehicle.

VEHICLE MAKE: Print the make of the recovered stolen vehicle.

ODOMETER READING: Indicate current odometer reading (no tenths).

ODOMETER BRAND: Indicate "A" as Actual, "E" as Exceeds capacity or "N/A" as Not Actual.

VEHICLE MODEL: Check "A" if the recovered stolen vehicle is "late model" or "B" if the recovered stolen vehicle is "other than late model".

TYPE OF DOCUMENT REQUESTED/VEHICLE DAMAGE: Check one of the following:

- block 1** - if the vehicle is "late model" and damaged 91% and above. Submit the title originally issued. A Nonrepairable Certificate will be issued for this vehicle;
- block 2** - if the insurance company determines that the vehicle has water damage equal to \$1,000 or more. Submit the title originally issued.
- block 3** - if the vehicle is determined to be a salvage and is damaged 76% to 90%. Submit the title originally issued. A Salvage Certificate will be issued with "BRANDED IF REBUILT" and returned to the insurance company;
- block 4** - if the vehicle is determined to be salvage and is damaged 75% or less. Submit the title originally issued. A Salvage Certificate will be issued with "BRANDED IF REPAIRED" returned to the insurance company.
- block 5** - if the vehicle is "late model", not determined to have any damage. Retain the Certificate of Title originally issued.
- block 6** - if the vehicle is "other than late model", not determined to be salvage or non-repairable. Retain the Certificate of Title with no branding.

NOTE: An itemized estimate of repair costs must be submitted with the completed VSA 4 form, if block 1, 2, 3 or 4 is selected.

ESTIMATED COST OF REPAIR: Print the total "estimated cost of repair" for the recovered stolen vehicle. This information is required only if block 1, 2, 3 or 4 is selected.

ACTUAL CASH VALUE (ACV): Print the "actual cash value" pre-theft of the recovered stolen vehicle. This information is required only if block 1, 2, 3 or 4 is selected.

PERCENT OF DAMAGE: Print the "percent of damage" to the recovered stolen vehicle. This information is required only if block 1, 2, 3 or 4 is selected.

CERTIFICATION STATEMENT: Read the certification statement carefully.

NAME OF INSURANCE COMPANY REPRESENTATIVE: Print the name of the insurance company representative submitting the VSA 4 form.

SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE: Sign the VSA 4 form to certify that the information provided on the form is accurate.

DATE: List the date that the form was completed for the recovered stolen vehicle.

DESCRIPTION OF DAMAGE: (description of damage to the recovered stolen vehicle) Circle the number to indicate the vehicle parts that are damages.